

## Apartment Damage Checklist

Please list below any items which require or repairs. List also any existing damages to the unit, such as floor stains, even if no repairs are expected. The tenant should complete this checklist and submit it to the management within 10 days after moving into the apartment.

### Move-In Agreement

Tenant's Name: \_\_\_\_\_

Landlord's Name: **Rhodes Properties and Development, LLC**

Building Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

### Comments/discussion with landlord regarding the conditions of the apartment at move-in:

We have inspected the apartment and have found everything in good order except as otherwise indicated. We also acknowledge the apartment keys and parking decals (if issued) have been given to the tenant.

Tenant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Landlord Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Move-Out Agreement

### Comments/discussion with landlord regarding the conditions of the apartment at move-in:

We have inspected the apartment and have found everything in good order except as otherwise indicated. We also acknowledge that all apartment keys and parking decals (if issued) have been returned to the landlord.

Tenant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Landlord Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*If Landlord determines that any damage has been done to the property, the Landlord will not sign above. Please see checklist for reported damages. All damages will be deducted from deposit. If damage exceeds deposit, you are still liable for that amount.\*

### Damage Checklist

Inspect the apartment thoroughly and note any damage. You may take dated pictures of damage. This is not a comprehensive list; you may choose to add more items to the checklist.

	Move-In Condition	Move-Out Condition
<b>Entrance Door</b>		
Peephole		
Deadbolt Lock		
Chain Lock		
<b>Living Room/Dining Room</b>		
Ceiling/Walls		
Floors		
Windows/Screens		
Blinds		
Electric Fixtures		
<b>Kitchen</b>		
Ceiling/Walls		
Floors		
Windows/Screens		
Electric Fixtures		
Cabinets/Shelves		
Drawers/Knobs		
Exhaust Fan		
Disposal		
Stove/Oven		
Store/Oven-shelves		
Stove/Oven-Broiler Pan		
Refrigerator		
Refrigerator-shelves		
Refrigerator-trays		
Freezer-trays		
Freezer-shelves		
Ice maker bucket		
Dishwasher		
Sink/Faucets/Stopper		
Countertop		
<b>Bedroom(s)</b>		
Ceiling/Walls		
Floors		

Windows/Screens		
Blinds		
Electric Fixtures		
Closet		
Clothes Rod		
Shelving/Door		
<b>Bathrooms</b>		
Ceilings/Walls		
Floors		
Windows/Screens		
Electric Fixtures		
Heat Lamp		
Exhaust Fan		
Medicine Cabinet		
Mirror/Shelves		
Linen Closet/Shelves		
Tub/Faucets/Stoppers		
Tub Caulking		
Toilet/Seat		
Towel Bar		
Brush/Soap Holder		
Shower		



