



Rhodes Properties and Development, LLC

120 1/2 South Drive • Natchitoches, LA 71457
318-238-3733 • Fax 318-238-3735

A 30 day written notice must be received by our office in order to have your deposit refunded. Completing the bottom of this form is a valid form of written notice. Failure to give proper notice forfeits your deposit.

A forwarding address must be provided to our office within 30 days from your move out date, in order for your deposit to be refunded. If your deposit is returned by USPS, due to a bad address, and a new address is not provided within 30 days from your move out date, your deposit will not be refunded. Failure to do the above will forfeit your deposit.

All keys to your rental must be returned on your move out date. A drop box is located at the backdoor of our office at 120 South Drive. Failure to return keys will forfeit your deposit.

Your rental must be empty (no trash or furniture) and clean when you vacate the property. If any cleaning or trash/furniture removal is required, it will be deducted from your deposit.

Any damage required repair in your rental, other than normal wear and tear, will be deducted from your deposit.

If you are due a deposit, it will be mailed to you within 30 days from your move out date.

You are responsible to pay rent for the last month you reside at your rental. If you have fulfilled your lease, a prorated rent amount may be applied, if you are moving out before the end of the month.

If the deposit is to be split between more than one tenant, each person must provide a written notice and provide a valid forwarding address.

By signing this form, I agree to the above.

I _____ will be moving out of

_____ on _____, 20____.

Forwarding address:

Keys returned _____ Inspection Done _____ Deposit Paid _____ Deposit Returned _____